

CYNGOR SIR POWYS COUNTY COUNCIL

Standards Committee

21 June 2023

REPORT BY: Head of Legal and Monitoring Officer

SUBJECT: Annual review of Register of Interest of members, Co-opted members and Church and Parent Governor representatives and Officers

REPORT FOR: Decision

1. Purpose of Report

1.1 The Committee is asked to complete the annual review.

2. Background

2.1 The Committee has a role in respect of the Register of Interest as detailed in Section 8 of the Constitution:

8.8.11 overseeing the Register of Interest of Members, Co-opted members and Church and Parent Governor Representatives and Officers.

2.2 Paragraphs 15 – 16 of Section 18 - Code of Conduct for Members of the Constitution refers to The Register of Members' Interests. Members are required to complete a Register of interest form within 28 days of their election. A copy of the form is attached at Appendix 1. Members are required to keep their Register up to date throughout their term of office and update the form within 28 days of any new interests or becoming aware of changes required to interests detailed on the Register.

3 Members

3.1 The Register of Interest is a public document and is found on the Members' respective pages on the Council website – an example is found in the following link: [Register of interests for Baynham, Beverley Cyngor Sir Powys County Council \(moderngov.co.uk\)](https://www.moderngov.co.uk/register-of-interests-for-baynham-beverley-cyngor-sir-powys-county-council)

3.2 At the election in May 2023, newly appointed members completed their Register of Interest forms and this information was transferred to their page on the Council website. Returning members were asked to review their information on the website and confirm whether it was correct or to update their entries. This was completed by all new and returning members.

3.3 In January 2023, an email was sent to members asking them to review their Register of interests as part of the preparatory work for closing of the Council's accounts. They were asked to complete the review by 31 March

2023. Where this was not completed a further email was sent on 12 April 2023 and Group Leaders were copied into this, asking that the review be completed by 21 April 2023. All members had completed a review or updated their interests by 25 April 2023.

4 Co-opted members and Church and Parent Governor Representatives

4.1 Co-opted members and Church and Parent Governor Representatives were emailed on 9 May 2023 asking them to review their current form and/or complete the new form to reflect their current interests. They were reminded that they should declare any interests when they relate to matters under consideration at a meeting, as required under the Council's Code of Conduct and that they should also update the information contained on their Register, when they occur.

The above were asked to return the forms by 9 June 2023. To date 9 of the 12 Co-opted members and Church and Parent Governor Representatives have returned their new forms. Reminders have been sent to the others.

5 Officers

The Monitoring Officer has emailed Heads of Service asking them to review the declarations of interest made by officers, which are held by each Service. The Monitoring Officer has the right to audit the Declaration Forms at any time.

Recommendation:	Reason for Recommendation:
<p>1. To note the report</p> <p>2. To require the Monitoring Officer to continue to remind the 3 Co-opted members and Church and Parent Governor Representatives to return their new forms.</p>	<p>To ensure the Committee undertakes an annual review of the Register of Interest of members, Co-opted members and Church and Parent Governor representatives and Officers as part of its work programme.</p>

Relevant Policy (ies):	
Within Policy:	Y
Within Budget:	Y

Relevant Local Member(s):	N/A
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Person(s) To Implement Decision:	Clive Pinney
Date By When Decision To Be Implemented:	

Contact Officer Name:	Tel:	Fax:	Email:
Clive Pinney – Head of Legal and Monitoring Officer	01597 826746	01597 826220	clive.pinney@powys.gov.uk

Appendix 1

I _____ (FULL NAME)
being a Member of Powys County Council give notice that I have the following financial and other interests which are required to be recorded in the statutory public register, as set out below:

1. Details of any employment or business carried on by you?

Name of Employer or Body	Description of Employment Activity

2. Name of any person who employs or has appointed you, name of any firm in which you are a partner and / or name of any company for which you are a remunerated director

Name of Person / Firm / Company

3. Details of any person, other than your authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties as a member

Name of Person / Body Making Payments

4. Details of any corporate body which has a place of business or land in your authority's area, and in which you have a beneficial interest in a class of securities of that body exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body.

Name of Body / Company

5. Details of any contract for goods, services, or works made between your authority and you or a firm in which you are a partner, a company of which you are a remunerated director, or a corporate body specified in (4) above

Name of Firm / Company / Corporate Body	Type of Contract (i.e. goods, services or works)

6. Details of any land in which you have a beneficial interest and which is in the area of your authority

Address / Description of Land	Nature of Interest in Land

7. Details of any land where the landlord is your authority and the tenant is a firm in which you are a partner, a company of which you are a remunerated director, or a body of the description specified in (4) above.

Address / Description of Land	Name of Firm / Company / Corporate Body

8. Details of any land in your authority's area in which you have a licence (alone or jointly with others) to occupy for 28 days or longer

Address / Description of Land

9. Details of any body to which you have been elected, appointed or nominated by your authority

Name of Body	Position

10. Details of membership of any public authority or body exercising functions of a public nature

Name of Public Authority / Body	Position Held

11. Details of membership of any company, industrial and provident society, charity or body directed to charitable purposes

Name of Company / Society / Charity or Body	Position Held

12. Details of membership of any body whose principal purposes include the influence of public opinion or policy

Name of Body	Position Held

13. Details of membership of any trade union or professional association

Name of trade union / professional association	Position Held

14. Details of membership of any private club, society or association operating within Powys County Council's area, where you hold a position of general control or management

Name of club, society or association	Position Held

Signature: _____ Date: _____